

APOLOGIES Committee Services
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CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

31 January 2018

Dear Councillor

You are summoned to attend the;


MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 8 FEBRUARY 2018** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'F. R. Marshall', is enclosed within a large, hand-drawn oval.

Chief Executive

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AGENDA COUNCIL

THURSDAY 8 FEBRUARY 2018

1. **Chairman's notices**

2. **Apologies for absence**

3. **Minutes - 14 December 2017** (Pages 7 - 14)

To confirm the Minutes of the extraordinary meeting of the Council held on 14 December 2017, (copy enclosed).

4. **Minutes - 21 December 2017** (Pages 15 - 24)

To confirm the Minutes of the meeting of the Council held on 21 December 2017 (copy enclosed).

5. **Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Local Government Finance Act 1992 – Section 106

Will any Members affected by Section 106 please note that any declarations to that effect should be made on the commencement of the meeting or immediately on arrival if this is later. Under Section 106 a Member who has not paid an amount due in respect of their Council Tax for at least two months after it became payable is precluded from voting on any matters affecting the level of Council Tax or the arrangements for administering the Council Tax. (The Member is, however, entitled to speak).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

7. **Chairman's Announcements**

8. **Minute Book**

To consider the Minutes of the under mentioned Committees (copies to follow):

Please note that the following Minutes contain recommendations to the Council. For Members' information the Minute references for these recommendations are listed.

Community Services Committee	16 January 2018
<ul style="list-style-type: none">Minute No. 742 – Maldon Health Hub Project+	

Planning and Licensing Committee	25 January
<ul style="list-style-type: none">Minute No. 762 - Local Development Scheme 2018	

Finance and Corporate Services Committee	30 January
<ul style="list-style-type: none">Minute No. 777 – Document Retention PolicyMinute No. 778 – Annual Report on the Whistleblowing PolicyMinute No. 779 – 2017 / 18 to 2020 / 21 Capital Programme*Minute No. 780 – Discretionary Fees and Charges*Minute No. 781 – Revised 2017 / 18 Estimates, Original 2018 / 19 Budget Estimates and Council Tax 2018 / 19*Minute No. 785 – Maldon Health Hub Project+	

* Please see Agenda Item 11 – 2018 / 19 Budget and Medium Term Financial Strategy

+ Please see Agenda Item 19 – Maldon Health Hub Project

9. **Recommendation of the Joint Standards Committee for Decision by the Council**
(Pages 25 - 28)

To consider the report of the Chief Executive (copy enclosed).

10. **Minutes of Meetings of Committees**

To note that since the last meeting of the Council, up until Wednesday 31 January 2018 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

Central Area Planning Committee	13 December 2017
North Western Area Planning Committee	8 January 2018
South Eastern Area Planning Committee	15 January

Minutes NOT finalised for publication:

Overview and Scrutiny Committee	10 January 2018
Central Area Planning Committee	24 January

11. **2018 / 19 Budget and Medium Term Financial Strategy**

To receive a Budget Statement from the Leader of the Council, to consider the following reports of the Director of Resources (copies enclosed) and to determine the level of Council Tax.

Local Government Finance Act 1992

Members' attention is drawn to Procedure Rule 13(5) and the requirement for any vote taken at a budget decision meeting to be recorded in the Minutes.

- a) Discretionary Fees and Charges 2018 / 19 (Pages 29 - 48)
- b) Revised 2017 / 18 and Original 2018 / 19 Budget Estimates and Council Tax 2018 / 19 (Pages 49 - 100)
- c) Council Tax 2018 / 19 (Pages 101 - 110)
- d) Medium Term Financial Strategy 2018 / 19 to 2021 / 22 (Pages 111 - 146)

12. **Questions in accordance with Procedure Rule 6 (2) of which notice has been given**

13. **Corporate Plan, Key Activities, Indicators and Targets 2018 / 19** (Pages 147 - 184)

To consider the report of the Chief Executive, (copy enclosed).

14. **Corporate Peer Challenge** (Pages 185 - 194)

To consider the report of the Chief Executive, (copy enclosed).

15. **Little Totham Parish Council - Request to Review Electoral Arrangements** (Pages 195 - 200)

To consider the report of the Director of Resources, (copy enclosed).

16. **Business by reason of special circumstances considered by the Chairman to be urgent.**

17. **Exclusion of Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

18. **Llys Helig Update** (Pages 201 - 204)

To consider the report of the Director of Customers and Community, (copy enclosed).

19. **Maldon Health Hub Project** (Pages 205 - 208)

To consider the report of the Chief Executive (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.